



Undergraduate Information

Frequency of Lessons

- Instruction takes place online in an asynchronous manner – this means students are not required to be logged into the system at any particular time of the day or week.
- Rather, students have the freedom to select the most convenient days and times to participate.

Modes of Instruction

- Setanta College learners access their programmes through the Moodle LMS system (online.setantacollege.com). This platform has a user-friendly interface; the students' online classroom is used by learners and faculty members for all course work, attendance, and grading.
- Before starting course work, learners are provided with Induction Materials, which introduce them to the learning platform, student resources, and the process for successfully completing online programmes.
- Blended Programme - there will be online course work and onsite workshops for students.

Onsite Workshops

- Onsite workshops are held during each programme – a minimum of one and a maximum of two is the normal occurrence or if you are based internationally the option of attending an onsite residential block of workshops will be offered twice during the academic year.
- Attendance at the onsite workshops is a very important component for all learners. If you have not attended any of the onsite workshops then you will have great difficulty in successfully completing the coaching/skills based assessments.

- It is understood that on occasion, a learner may miss a workshop. If a learner misses a workshop, we recommend that he or she attends the workshop at the next possible opportunity that the particular workshop is delivered again.

Graduation Requirement (Undergraduate programmes of study)

To receive your QQI (Irish Accreditation Awarding Council) award, a learner must satisfy the requirements related to all module assessment components.

A learner must complete the following:

- Successful completion of the programme requirements for the issuance of the applicable award
- All information required for admission and the transfer of credits has been accepted by Setanta College
- Successful completion of the required number of credits per programme
- Learners must have satisfied all financial obligations with Setanta College

Graduations take place in November of each year ...

Procedure for Processing a Learner-Initiated Withdrawal

The Learner notifies the College of an intention to withdraw in writing to the Head of Learner Services by written notice which is to be submitted by email to student.services@setantacollege.com

The College Registrar, or nominee, acknowledges the Learner's notification in writing, noting the:

- Learner's intention to withdraw
- Date by which the withdrawal will come into effect (this is normally five working days after notification to the College)
- Consequences of withdrawal in respect of rights and entitlements
- Learner's entitlement to credit for any completed modules, pending a decision of the Examination Board.

The Learner is not required to disclose information of a sensitive nature, but any such information provided will be treated in confidence. The Head of Learner Services withdraws the Learner from their programme, revoking all access rights and entitlements to the programme and College services. The College Registrar notifies all relevant College departments of the Learner's withdrawal.