

Postgraduate Programme Director (Sport & Exercise Psychology):

Setanta College have successfully validated and secured accreditation for the development and delivery of a new MSc in Applied Sport & Exercise Psychology. We are recruiting for a Programme Director who will be responsible for the overall leadership, management, and development of the course. This programme will be developed for delivery via a blended/hybrid learning format with online lectures being supplemented with intensive, week-long, practical face-to-face workshops on campus every 6 months. This format has been successfully employed by Setanta College for over a decade across programmes from vocational level to bachelor's degree and master's degree level.

The Programme Director is the academic member of staff who provides academic leadership and direction to the programme and is responsible for providing support to the Programme Faculty to achieve the aims and learning outcomes for the programme. They are responsible for the delivery of the programme according to the stated aims, learning outcomes, structure and content relevant to the geographical context.

Role/Responsibilities:

The role of Programme Director will focus on three main areas, 'academic administration', 'academic leadership and management', and 'academic development'. Some of the tasks common to each area can be seen below:

Academic Administration	Academic Leadership & Management	Academic Development
Working with the Programme Faculty on relevant reports and analysis	Leading on recruitment of the Programme Faculty and providing academic leadership, direction and support to the Programme Faculty	Assisting the marketing team to ensure adequate resourcing and presence at Open Days, Webinars, or Recruitment Fairs
Managing the relationship with, and ensuring the appointment of, Programme External Examiners	Liaising with Directors of T&L, and relevant staff from other departments who provide modules or other resources to the programme	Managing the relationship with existing and potential accreditation bodies
Providing programme leadership for all student facing programme matters and student issues including engagement, complaints, academic neglect, etc.	Ensuring that the Programme Faculty are familiar with the teaching and assessment schedule for core and optional/elective modules at all stages of the programme	Ensuring that programme student handbooks are updated as appropriate in line with institutional guidelines and with any changes in programme content and operation
Managing and resourcing appropriate Induction introduction sessions for new students	In the absence of a nominated careers officer and/or placement officer, liaising with prospective employers and external organisations	Assisting the marketing team in the preparation of all programme-specific marketing material
Handling, in association with the Admissions Department, Tutor enquiries from prospective students and parents	Representing the programme at Graduation ceremonies and receptions	Responsible for coordinating course/module content creation, review, and delivery in line with learning outcomes
Assisting, as requested, Senior Tutors in the process of dealing with Extenuating Circumstance Requests	Having oversight of all aspects of the programme, evaluating teaching performance and monitoring student/teacher engagement	

Where will I be working?

Setanta College operates campus locations in Ireland, UK, USA, India, and South Africa. Typically, positions will be based at one of these locations but this role is available to work remotely from anywhere.

Why should I choose Setanta?

Setanta College is one of Europe's fastest-growing and innovative higher education institutions. With campus and office locations in 5 different countries across 4 continents (and growing), Setanta offers you the opportunity to continue your career in a rapidly scaling organisation full of the challenges of multidisciplinary teams.

As an industry-led organisation, Setanta College operates a partner network that includes some of the world's foremost organisations in the sport and exercise industries. Access to a variety of opportunities with these partners is common practice for the faculty at Setanta.

Setanta College is part of a wider group of companies which includes further opportunities in other divisions such as Technology R&D and commercialisation, and Physical Performance Centres, among others.

Employment Type

Full-time, 1-year initial contract with option to extend

Entry Requirements

Essential:

- Must hold doctoral qualification in the area of psychology (PhD, PsyD, Prof Doc, etc.)
- Must be a Chartered Psychologist or have graduate basis for chartered status with a major national psychological association
- Must have both academic administration and practice-based experience
- Must have experience in the writing and creation of academic teaching content
- Fluency in English is essential

Desirable (but not essential):

- BPS Chartered or holding GBC status
- Experience with BPS in the Division of Sport and Exercise Psychology
- Knowledge of strategies for curriculum development
- Expertise in 2 of the following areas, as they pertain to Sport & Exercise Psychology:
 - Applied Sport & Exercise Psychology
 - Cognitive Psychology
 - Psychological Skills Training
 - Developmental Psychology
 - Social Psychology
 - Individual Differences
 - Counselling Psychology

Closing Date

15th April, 2021

Salary

This role pays a salary in the range of €38,000 - €42,000 per annum, D.O.E. There are additional benefits and potential bonus structures in place also.

Benefits

The Setanta College package includes a wide variety of benefits, including:

- Competitive salary
- Staff education initiative – funded education options
- Staff project bonus scheme
- Remote working and flexi-time options
- Strong pension programmes
- And many more...

How to Apply

Please submit CV and Cover Letter to Setanta College Academic Director, Prof Ian Jeffreys on LinkedIn or email at lan.Jeffreys@setantacollege.com